

PROJECT CELL
SPECIAL PURPOSE VEHICLE (GTDC, Ltd)
4th Floor, Paryatan Bhavan,
Patto Panaji- Goa.

GUIDELINES TO THE CANDIDATES

The candidates shall strictly follow the instructions as detailed below for applying to the following posts as advertised by this office vide Advertisement No: PC/SPV(GTDC)/Admin/08/2022-23/1094 Dated 28 /09/2022.

1. ELIGIBILITY

Sr No	Designation of posts	No of Posts	Age Limit	Educational and other qualification
(1)	(2)	(3)	(4)	(5)
1	Chief Engineer	01	Not exceeding 45 years (Relaxable for the employees of the Project Cell, SPV (GTDC) up to 05 years in accordance with the instructions or orders issued by the Government from time to time and up to 17 years for the retired Government Servants who have retired from Public Works Department/ Water Resources Department, Government of Goa in the grade of Chief Engineer on regular basis), the age not more than 62 years.	<p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. Degree in Civil Engineering from a recognized University or equivalent. 2. 15 years practical experience in the field of Civil Engineering works. 3. Knowledge of Konkani. <p><u>Desirable:</u> Knowledge of Marathi.</p> <p><u>Note:</u> Preference will be given to retired Government Servant who has retired from Public Works Department/Water Resources Department, Government of Goa in the grade of Chief Engineer on regular basis.</p>
2	Superintending Engineer	01	Not exceeding 45 years (Relaxable for the employees of the Project Cell, SPV (GTDC) up to 05 years in accordance with the instructions or orders issued by the Government from time to time and up to 17 years for the retired Government Servants who have retired from Public Works Department/ Water Resources Department, Government of Goa at least in the grade of Superintending Engineer (Civil) on regular basis) the age not more than 62 years.	<p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. Degree in Civil Engineering from a recognized University or equivalent. 2. 10 years practical experience in the field of Civil Engineering works. 3. Knowledge of Konkani. <p><u>Desirable:</u> Knowledge of Marathi.</p> <p><u>Note:</u> Preference will be given to retired Government Servant who has retired from Public Works Department/Water Resources Department, Government of Goa at least in the grade of Superintending Engineer (Civil) on regular basis.</p>
3	Executive Engineer (Civil)	01	Not exceeding 45 years (Relaxable for the employees of the Project Cell, SPV (GTDC) up to 05 years in accordance with the instructions or orders issued by the Government from time to time and up to 17 years for the retired Government Servants who	<p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. Degree in Civil Engineering from a recognized University or equivalent. 2. 08 years practical experience in the field of Civil Engineering works. 3. Knowledge of Konkani. <p><u>Desirable:</u> Knowledge of Marathi.</p>

			have retired from Public Works Department/ Water Resources Department, Government of Goa atleast in the grade of Executive Engineer (Civil) /Surveyor of works (Civil) on regular basis) the age not more than 62 years.	<u>Note:</u> Preference will be given to retired Government Servant who has retired from Public Works Department/Water Resources Department, Government of Goa atleast in the grade of Executive Engineer (Civil) /Surveyor of works (Civil) on regular basis.
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2. GENERAL INSTRUCTIONS

- (i) Interested candidates who are fulfilling the eligibility conditions as mentioned in column no 4 & 5 above for the respective post shall apply for the respective post in the prescribed “Application Form” as given below and shall submit the same duly completed in all respects along with the self attested copies of his/her following certificates/documents in the office of Project Cell, Special Purpose Vehicle (GTDC Ltd), 4th Floor, Paryatan Bhavan, Patto Panaji-Goa or email to gma@goa-tourism.com on or before 14/10/2022 during office hours by 05:00 p.m. and obtain the acknowledgement to that effect:-
- a) Certificate of Educational qualification with mark sheet of qualifying examination as applicable for the post as per column no. 5 of above eligibility issued by the competent authority.
 - b) Certificate of other qualification as applicable for the post as per column No. 5 of above eligibility issued by the competent authority.
 - c) Experience Certificate as applicable for the post as per column no. 5 of above eligibility issued by the competent authority.
 - d) Birth Certificate.
 - e) Valid certificate/document issued by the competent authority duly indicating there in the date of superannuation of retired Goa Government Servants (Applicable only in the case of retired Government Servants who applies for the above posts).
 - f) Valid document issued by the competent authority duly proving that a retired Government Servant has worked on regular basis in the post held last. (Applicable only in the case of retired Government Servants who applies for the above posts).
- (ii) Candidate shall apply for the post in his/her valid latest name/surname with correct postal address.
- (iii) If the candidate has affected the change of his/her name/surname consequent upon marriage or for any other reason after acquiring educational qualifications should produce valid documentary evidence to that effect issued by the competent authority.
- (iv) The crucial date for determining the eligibility for the applied post as regards to educational and other qualification, age etc shall be the last date fixed for submission of application as mentioned at instruction No. (i) above.
- (v) Incomplete and applications received after the due date will not be entertained.

- (vi) Applications received through postal delivery after the due date will not be entertained.
- (vii) Candidate should not furnish false particulars/ information and should not suppress any material information.
- (viii) The monthly pay of the contractual employees who shall be appointed against the above advertised posts shall be drawn and paid in terms of Government guidelines as specified at para No. 04 of Office Memorandum No. 10/1/77-PER dated 24/06/2015 issued by the Department of Personnel, Government of Goa. Or Consolidated lump sum monthly pay fixed as per decision of the Board Of Directors, Goa tourism Development Corporation Ltd.
- (ix) In the event the candidate submits false information/ declaration/ false or bogus certificates/documents and the same is detected during verification (which may be also done post appointment in respect of selected candidates), then the said candidates is liable to be disqualified for the post at any time during the recruitment process and shall be subject to prosecution in accordance with law in force. Similarly the services of in-service candidate shall be terminated forthwith and the said candidate shall be liable for disciplinary action under the appropriate rules.
- (x) Soliciting or canvassing in any form or influencing the Project Cell, Special Purpose Vehicle (GTDC Ltd) in any manner by a candidate shall disqualify the candidature and the decision of the Board of Directors of GTDC Ltd in this respect shall be final.
- (xi) Only eligible candidates shall be called for oral interview by issue of call letters. Such eligible candidates should attend the oral interview alongwith his/her original certificates/documents regarding educational and other qualification, date of birth, experience, residence certificate acknowledgement slip etc.
- (xii) The list of eligible candidates and “SCHEDULE” of the oral interview of eligible candidates for the respective post shall be displayed on the official website of GTDC Ltd www.goa-tourism.com by publishing a short notice in advance in the local dailies duly informing the candidates that the post wise list of eligible candidates and Schedule of oral interview fixed are displayed on the official website.
- (xiii) The Project Cell, Special Purpose Vehicle (GTDC Ltd) will not be responsible for late or non- receipt of call letters by the candidates for oral interview due to delay in postal channel or any other reasons. Incase any eligible candidate has not received call letter for oral interview, such candidate should appear for the oral interview along with his/her original certificate/documents as per instruction No. (xi) above on the scheduled date fixed for his/her oral interview as per Schedule of oral interview which shall be displayed on the website www.goa-tourism.com
- (xiv) No travelling allowance or any other allowance will be paid to the candidates for attending oral interview.

(xv) The Board of Directors of GTDC Ltd reserves the right to cancel recruitment process at any time without any further notice and without assigning any reason thereof.

Sd
Managing Director
GTDC