

APPLICATION FORM

Entry Serial No: _____

Date of receipt: _____

From: _____

Dated: _____

To,

The Managing Director,

Project Cell,

Special Purpose Vehicle (GTDC Ltd),

4th Flr, Paryatan Bhavan, Patto,

Panaji Goa 403001

**Subject: Application for the post of “ _____ ”
to be filled purely n contract basis.**

Sir,

With reference to the advertisement published in the local news paper _____ dated: _____, I hereby apply for the post of _____ in Project Cell, under Special Purpose Vehicle (GTDC Ltd), Panaji Goa.

My Bio-data is as under:

1) Name (in capital letters): _____

2) Father's/Husband Name (in capital letters): _____

3) Residential Address : _____

- _____
- _____
- 4) Date of Birth: _____
- 5) Place of birth: _____
- 6) Age as on the closing date of receipt of application: _____
- 7) State to which belongs: _____
- 8) Gender (Male/Female) : _____
- 9) Contact No: _____
- 10) Email-ID: _____

11) Whether possess age, educational and other qualification as prescribed for the post applied: _____

12) Educational qualification possessed (H.S.S.C. onwards):

Sr. No	Exam passed	Name of Board/University	Details of Stream	Month and year of passing	Total marks with % of marks secured	Grade/Class/Division Secured

13) Details of Computers/Bookkeeping and Accountancy/Tally/ Typewriting/ Shorthand/Autocad Course Completed (Relevant to the post applied)

Sr. No	Details of Computers/ Typewriting/Shorthand/ Autocad Course	Name of Organization / Institution	Duration of Course in month	Month & years of passing	Grade/Class/ Division/ percentage of marks secured with typing speed per minute

14) Details of work experience (Relevant to the post applied)

Sr. No	Name of Organization/ Institution/ Establishment /	Designation of the post held	Nature of appointment (Regular/ Temporary /	Period of working (Exact dates to be given)	Nature of duties performed)

	Department where worked		Ad-hoc / Contractual)		

15) Details of valid Certificate regarding 15 years residence in the State of Goa:

(a) To be filled by the candidate who is not falling in exempted category for production of above certificates.

Reference number of certificate	Date of issue	Issuing Authority	Date of expiry of its validity

(b) To be filled by the candidate who is falling in exempted category for production of above certificate

Details of exempted category to which belongs	Details of documents in support of the claim

16) List of Self attested certificates/documents enclosed.

Sr. No	Description of the certificates/documents

17)

DECLARATION

I hereby declare that all the statements made above are true and correct and also all the certificates/documents enclosed to this application duly self attested are genuine to the best of my knowledge and belief. I am aware and understand that in the event of my particulars or information given herein if found to be false, mis-representative or incorrect, my candidature for the post applied for in this application is liable to be rejected or cancelled. I am also aware that in the event of my misstatement/ discrepancy in the particulars if detected after my appointment to the applied post, my services shall be terminated forthwith without any notice to me.

(Signature of Candidate)

Name: _____
(IN BLOCK LETTERS)