

Dear Sir/ Madam

We thank you for your interest in partnering with Goa Tourism Development Corporation in developing world class tourism infrastructure in Goa.

The application process for the tenders released for the properties at Anjuna, Farmagudi and Kesarval is as follows:

Step 1: Applicable in case the Applicant does not have a valid Class III Digital Certificate from vendors specified. If Applicant possesses such Certificate, then he/she may refer Step 2 directly.

Obtain a valid Class III Digital certificate from one of the following vendors (Approved by the Controller of Certifying Authorities, Government of India <http://cca.gov.in/>)

- a. Safescrypt : www.safescrypt.com
- b. NIC : www.nic.in
- c. IDRBT : www.idrbtca.org.in
- d. TCS : www.tcs-ca.tcs.co.in
- e. GNFC : www.ncodesolutions.com
- f. e-Mudhra : www.e-Mudhra.com

In case of an international applicant (outside India), the bidder may contact any of the above listed vendors or alternatively, the applicant may contact Mr. Vinay B. P. (Mobile +91 94 4822 4342) from Tenderwizard to obtain a Class III Digital Signature Certificate ('DSC').

In case of obtaining the DSC via Mr. Vinay B. P. of Tenderwizard, once all documents as per the requirements of the certification agency are received, the USB DSC token will be issued and shipped to the bidder.

It is the bidder's responsibility to obtain the DSC and submit the tender online within the timelines specified as per Clause 1.3 of the RFP. The Authority accepts no responsibility towards any delay in the process of obtaining the DSC.

Step 2: Register on www.tenderwizard.com/GOA by paying the annual registration fee of INR 1,124 (Rupees One Thousand One Hundred and Twenty Four Only).

The payment can be done by submitting the Demand Draft (DD) drawn in favor of INFOTECH CORPORATION OF GOA LTD, payable at PANJIM. The demand draft should be submitted to any of the following addresses:

Address 1:

M/s Info Tech Corporation of Goa Ltd., Above Alcon Hyundai Showroom, 3rd Floor, NH-17, Porvorim, Goa – 403 501.

Tel: 0832-2416024/2415192 Email:goaetender@gmail.com

Address 2:

E-Tender Helpdesk

24, 1st Floor, Sudha Complex, Near Havanoor Circle,
3rd Stage, 4th Block, Basaveshwaranagar
Bangalore - 560 079
Telefax: 91-80-40482114 Email:goatender@gmail.com

The registration fee can also be paid online via wire transfer to the following bank account:

Beneficiary Name: Info Tech Corporation of Goa Ltd
Beneficiary Address: Above Alcon Hyundai Showroom, 3rd Floor, NH 17, Porvorim, Goa 403 501.
Bank /Address: Axis Bank Ltd., Mapusa Branch, EDCON Centre, Near Aldona Bus Stand, Angod, Mapusa Goa – 403507.
Account No.: 914020008308735
IFSC Code: UTIB0000180
MICR Code: 403211004
SWIFT Code: AXISINBB078

For any clarifications, following personnel can be contacted:

Vishwesh V. Naik,
Deputy Manager Accounts & Administration
Info Tech Corporation of Goa Ltd. ITG
Phone. +91 832 2415192 / +91 832 2416024
Fax: +91 832 2412855 Mobile No. +91 9881740602

Step 3: Login to the site and request for the Bid Documents for the relevant property on the portal from the tenders listed under Goa Tourism Development Corporation

The online application should accompany the following documents (Scan and Upload on the e-Tender website):

- a. Attested copy of valid Registration Certificate.
- b. Attested copy of PAN Card (In case of an applicant registered outside India the copy of PAN Card will not be required)

Step 4: Pay Tender Processing Fee & Cost of Bid Document applicable
The payment for Tender Processing Fee of INR 8,000 (Rupees Eight Thousand only) is to be made vide DD drawn in favour of INFOTECH CORPORATION OF GOA LTD
The Cost of Bid Documents of INR 1,00,000 (Rupees One Lakh only) is to be made vide DD drawn in favour of MANAGING DIRECTOR GTDC

The scanned copy of the both the DD's for Cost of Bid documents and Tender Processing fee need to be uploaded online and both the physical DD's need to be submitted to the GTDC at the following address:

Address:
Goa Tourism Development Corporation
3rd Floor, Paryatan Bhavan,
Patto, Panaji Goa
403 001

The Tender Processing Fee and the cost of the Bid Documents can also be paid Online via e-tendering portal

Step 5: On Receipt of the physical DD's, for Tender Processing Fee and cost of Bid Documents, or on receipt of online payment for the Tender Processing fee and the cost of the Bid Documents, the Bid Documents will be issued to you electronically

Step 6: Upload the Documents required

Step 7: Submit the Tender Online

Instructions:

1. The bid document other necessary documents can be seen and downloaded on payment of relevant fees from the website <http://www.etender.goa.gov.in>
2. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
3. The tenderer shall be responsible for the correctness and genuine of the documents uploaded during tender submission. Any discrepancies in the matter will be liable for rejection and suitable action.

In case of any problems faced by you, please contact Mr. Vinay B. P. (Mobile +91 94 4822 4342) or contact the Tenderwizard Helpdesk. The contact details of Tenderwizard Helpdesk are given on www.tenderwizard.com/GOA

We hope to see you take active part in the bidding process and assure you of our best effort in assisting you through this entire process.

For any queries please feel free to write to us at: gtdctourisminfra@gmail.com

Thanking You

Nikhil Desai

Managing Director GTDC